

Application Form

Please complete the registration form and then send it by e-mail to jobwunder@tubs.de.

After receipt and examination of your registration, TUBS GmbH will send you a confirmation of registration by e-mail.

The following prices do not include VAT.

Contact details

Exhibitor

name company

department

street/P.O. box, country/city/postal code

phone, e-mail

Contact person

Mr./Ms., title

first name, last name

phone, mobile, e-mail

**Alternative
billing address**

name company

contact person

department

street/P.O. box, country/city/postal code

registration deadline: 02/09/2019 (returning exhibitors), 01/11/2019 (early bird), 16/03/2020 (basic price)

Exhibitor Registration

The following prices do not include VAT.

Exhibition days **Tuesday, 26th May 2020** **Wednesday, 27th May 2020**

If you book both days of the fair you will receive a discount of 5 % on the respective career fair package.

Basic - package **2.508 € per day – returning exhibitors:** **register by 02/09/2019**
 2.655 € per day – early bird: **register by 01/11/2019**
 2.950 € per day – basic price: **register by 27/03/2020**

Preferred stand number?

Alternative?

(please select!)

The basic career fair package includes the following services:

- booth 2 x 4m (8m²), positioning see floor plan
- 1 x counter, 1 x high table, 2 x bar stools, 1 x power connection (triple socket), WiFi
- company profile in list of exhibitors (long version online on website, short version for DIN A5 print)
- detailed company profile and publication of 3 job advertisements online in list of exhibitors (duration end of February - June 2020)
- publication of 3 job advertisements on site (DIN A4, print)
- all-day catering for up to three people in our exhibitor café

SMSC* - package **1.020 € per day – returning exhibitor:** **register by 02/09/2019**
*small and medium sized companies **1.080 € per day – early bird:** **register by 01/11/2019**
 1.200 € per day – basic price: **register by 27/03/2020**

Preferred stand number?

Alternative?

(please select!)

The area for SMCS and start-ups is located in the galleries above the Lichthof (2nd/3rd floor)

The SMSC - exhibition package includes the following services:

- booth 1,5m x 4 m (6m²), positioning see floor plan
- 1 x high table, 2 x bar stools, 1 x partition wall with poster (your own design, printed by jobwunder)
- 1 x power connection (triple socket), WiFi
- company profile in list of exhibitors (long version online on website, short version for DIN A5 print)
- detailed company profile and publication of 3 job advertisements online in list of exhibitors (duration end of February - June 2020)
- if available a slot for the speakers' corner free of charge
- publication of 3 job advertisements on site (DIN A4, print)
- all-day catering for up to three people in our exhibitor café

Start-up-package **510 € per day – returning exhibitor:** **register by 02/09/2019**
 540 € per day – early bird: **register by 01/11/2019**
 600 € per day – basic price: **register by 27/03/2020**

Preferred stand number?

Alternative?

(please select!)

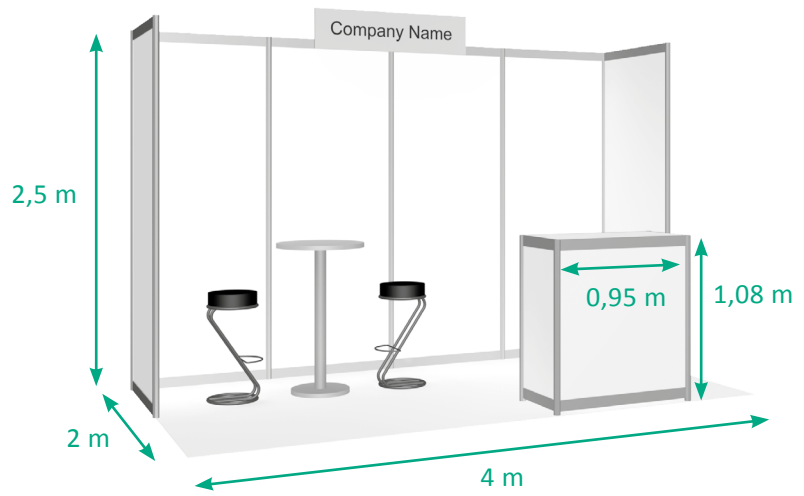
The area for SMSC and start-ups is located in the galleries above the Lichthof (2nd/3rd floor)

The Start-up-package includes the following services:

- booth 1,5m x 2 m (3 m²), positioning see floor plan
- 1 x high table, 2 x bar stools, 1 x partition wall with poster (your own design, printed by jobwunder)
- 1 x power connection (triple socket), WiFi
- company profile in list of exhibitors (long version online on website, short version for DIN A5 print)
- detailed company profile and publication of 3 job advertisements online in list of exhibitors (duration end of February - June 2020)
- publication of 3 job advertisements on site (DIN A4, print)
- all-day catering for up to three people in our exhibitor café

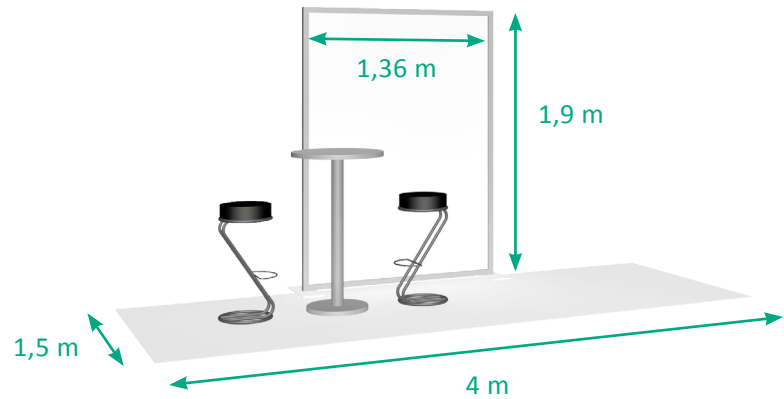
registration deadline: 02/09/2019 (returning exhibitors), 01/11/2019 (early bird), 16/03/2020 (basic price)

Basic-package

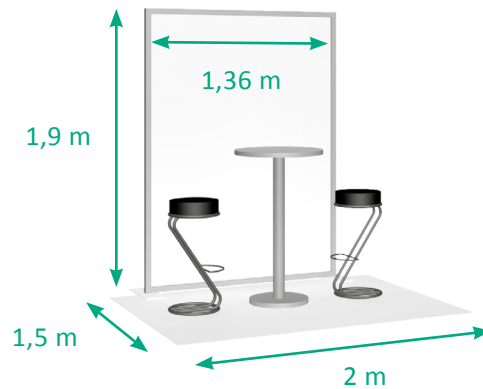


SMSC*-package

*small and medium sized companies



Start-up-package



Booking of additional services

optional **self-designed textile banner** for the back wall of the basic exhibition stand: 650€

It is possible to create an individual design for the back wall of your career fair stand by attaching a textile banner (4m x 2,5m). You create your design - we take over the implementation. In consultation with us the exhibitor is allowed to take the banner with them at the end of the exhibiton.

Slot Speakers' Corner: 325 €

20-minute short presentation including question and answer session in a relaxed atmosphere. Present to an interested audience about career prospects your company has to offer. Presentation equipment is available.

additional job advertisement in the online exhibitor list: 105 €

Number of additional job advertisements:

additional catering for each person: 90 €

Number of additional persons : Number of additional days:

Are you interested in a sponsoring partnership with *jobwunder – The career fair*?

Please send your request for sponsorship directly to jobwunder@tubs.de – we would be happy to discuss individual arrangements!

Price:

Discount for multiple bookings:

Price after discount:

19 % VAT:

Total amount:

The **special and general conditions of participation** (see appendix) for jobwunder - the career fair are available to us and are recognised by us. With this registration we agree to the terms and conditions of TUBS GmbH. Place of performance and jurisdiction for all mutual obligations is Berlin-Charlottenburg. This shall also apply to claims arising from cheques or bills of exchange.

I hereby book the selected individual modules and acknowledge that the registration is legally valid by sending the registration form by e-mail, even without a signature.

Please send your completed registration form by e-mail to jobwunder@tubs.de.

The booking options selected during registration are binding, and will be invoiced accordingly. Please be aware that in the absence of the correctly installed supporting software, the totals listed above will not be calculated automatically.

conditions of participation

1. Organiser

The organiser of the career fair jobwunder is TUBS GmbH TU Berlin ScienceMarketing

2. Location

Technische Universität Berlin
Hauptgebäude
Straße des 17. Juni 135
10623 Berlin

3. Duration:

26^h – 27th May 2020
10.00 am – 5.00 pm daily

4. Charges for participation

Participation fees
(as net prices) are as follows:
Basic-package: 8 sqm 2,950.00 €/d
per 1 sqm 368.75 €
SMSC-package: 6sqm 1,200.00 €/d
per 1 sqm 200.00 €
Start-up-package: 3 sqm 600.00 €/d
per 1 sqm 200.00 €

Catering during the exhibition is free of charge for 3 employees.
Each additional employee is charged with 90.00 €.

5. Services provided

On receipt of payment the following services will be provided by TUBS GmbH TU Berlin ScienceMarketing or its subcontractors:

- 5.1 Specific services for the exhibitor
- Provision of exhibition area/stand
 - Functional provisions for the stand in accordance with its area and additional furnishings
 - Power supply including electricity consumed
 - Registration for exhibitor catalogue (print and digital)
 - Provision of jobwalls
- 5.2. General services free of charge
- Provision of an information counter
 - Technical and organisational assistance for the exhibitor throughout the preparation phase and during the exhibition stand, provided by personnel as-signed by TUBS GmbH TU Berlin ScienceMarketing.
 - Power supply including electricity consumption
 - Overall design of the exhibition
 - General stand illumination
 - Cleaning of stand (excluding exhibits)
 - General supervision and security service (hall security)

6. General remarks

If any specific or general services are not utilised, this in no way entitles the exhibitor to a reduction in participation charge.

All materials, fittings and furnishings are provided to the exhibitor on loan for use solely during the duration of the event / trade fair.

The exhibitor is liable for any damage caused.

Additional special provisions for the stand, over and above those listed in Section 5 above, can be made available on request and will be charged separately.

7. Conditions for payment

On registration, the participating exhibitor will receive an invoice for the overall sum due for payment. On receipt of the invoice the full sum should be transferred immediately by direct credit including a reference to this event.

Court of jurisdiction is Berlin-Charlottenburg.

TUBS GmbH
TU Berlin ScienceMarketing
October 2018

1. Organizer

The organiser of the career fair jobwunder is the TUBS GmbH TU Berlin ScienceMarketing.

2. Implementation

TUBS GmbH TU Berlin ScienceMarketing has been authorised to implement with the organisation of the career fair jobwunder.

3. Locations and Dates

See text under Special Conditions

4. Registration

4.1 To register for the exhibition, the registration form must be completed and returned. The submission of the registration represents an irrevocable offer of a contract to the organising company, which is binding for the exhibitor until the start of the exhibition. Receipt of the registration will be confirmed by the organising company.

4.2 The elements of the contract are:
 a) The completed application form
 b) Stand confirmation
 c) The conditions of participation

4.3 By signing the stand confirmation, the exhibitor acknowledges the binding nature of the conditions of participation. The exhibitor shall ensure that all personnel working at the exhibition are made aware of the full provisions of the contract.

5. Conclusion of Contract

5.1 The contract between the organising company and the exhibitor is concluded with the stand confirmation.

5.2 The organising company is entitled to exclude individual exhibitors from participation for justifiable reasons, and in particular if there is a shortage of space. The right of exclusion also applies by analogy for the goods that are exhibited.

5.3 If the contents of the stand confirmation document diverges from the details of the registration application of the exhibitor, then the contract shall come into force with the provisions of the stand confirmation unless the exhibitor lodges written protest within two weeks.

6. Stand Allocation

6.1 The organising company will allocate the stands on the basis of the structure of the exhibition and the spaces available. Special wishes will be taken into account as far as possible.

6.2 The exhibitor must reckon with the position of other stands changing between the registration time and the start of the exhibition. This does not constitute grounds for compensation for either party.

7. Co-Exhibitors

7.1 The use of the stand area by an additional enterprise requires special registration by the exhibitor and approval by the organising company. These conditions of participation shall also apply for coexhibitors where applicable. The exhibitor shall ensure that the co-exhibitor is aware of the conditions of participation and any additional regulations.

7.2 If the exhibitor does not register co-exhibitors or companies that are additionally represented, or if the details included in the registration are incomplete or inaccurate, then the organising company is entitled to determine participation fees payable as if registration had been correct.

7.3 If several exhibitors wish to share a stand, then in the registration they shall nominate and empower one of the exhibitors to act as their representative in all negotiations with the organising company. The exhibitor thus empowered shall bear responsibility for any liabilities of the empowering exhibitors in addition to personal liabilities. The participating exhibitors shall be liable to the organising company as joint and several debtors.

8. Exhibit Goods

8.1 Only the agreed goods shall be exhibited, and these may only be removed from their place after prior agreement with organising company. Exhibits may only be exchanged after written agreement has been reached with the organising company an hour before start of the daily opening times or an hour after closure.

8.2 The organising company can demand that exhibition goods be removed if these were not included in the agreement for hiring the stand, or if the goods prove to be disturbing or dangerous, or incompatible with the goals of the event. If this demand is not met then the organising company is entitled to remove the exhibited goods with the help of the courts with the costs to be borne by the exhibitor.

8.3 Direct sales at the stand are only possible if prior permission has been granted. The prices of goods on sale must be clearly displayed. In particular, the exhibitor shall obtain the relevant authorisations from the responsible local trade and health authorities, and ensure relevant requirements are met.

8.4 Copyright and any other trade rights relating to the exhibited items shall be ensured by the exhibitor.

9. Stand Construction and Design

9.1 Stand construction, stand design and stand safety are the responsibility of the organising company.

9.2 Throughout the exhibition during the official opening hours the stand shall be suitably presented with exhibits in place and qualified personnel on hand.

10. Participation Charges

See text under Special Conditions

11. Value-Added Tax (VAT)

All prices are quoted net, and value-added tax will be payable at the valid rate where appropriate.

12. Conditions of Payment

- 12.1 On receipt of the confirmation of registration, full payment 100 % of the participation charges are due.
- 12.2 An invoice covering all additional costs will be drawn up after conclusion of the event, and payment is due immediately on receipt
- 12.3 It is not permitted to transfer obligation towards the organising company. It is only permissible to offset obligations against counter-demands if these are non-controversial, or have been established in a court of law.
- 12.4 Any objection against an invoice can only be taken into consideration if it is made in writing to the organising company within 14 days after receipt of the invoice.

13. Liability, Insurance

The organising company is free from all liability without fault regarding initial shortcomings of the rented object (warranty liability). The organising company accepts liability without limit for all wilful damages and gross negligence regarding key contractual obligations. Otherwise the organising company is free from liability for damages resulting from only slight degree of negligence on the part of either the organising company itself or of its vicarious agents. The exhibitor is liable in accordance with general rules. We recommend that the exhibitor takes out insurance to cover such liabilities.

14. Withdrawal

- 14.1 The rental charges for the stand are payable in full if the exhibitor withdraws from the contract without citing legally valid grounds for doing so, or otherwise fails to take part in the event. If it is possible to find a replacement exhibitor for the stand, then to cover the costs incurred, the organising company retains against the initial tenant a claim of 25% of the stand rental charges specified in the invoice. The exhibitor is entitled to demonstrate that such costs were not incurred or not incurred in full. The right is reserved to enforce further-reaching claims.
- 14.2 The organising company is entitled to withdraw if:
- The rental payments have not been received in full by the deadlines specified in the conditions of participation and the exhibitor has failed to pay within the specified period after receiving a reminder.
 - The stand has not visibly been occupied in good time, that is at least 24 hours before the official opening.
 - The exhibitor breaches the exhibition rules and continues to do so after being reprimanded.
 - The preconditions for the acceptance of a registered exhibitor no longer exist in that person, or if the organising company become aware at some later date of reasons which if known in good time would have justified the refusal of an application to take part. This applies in particular to petitioning for bankruptcy, steps to avoid such a petition, or insolvency. In any such event the exhibitor shall immediately notify the organising company.
- In the above-mentioned cases the organising company is entitled to compensation. Subsection 14.1 shall apply by analogy.

15. Reservations

- 15.1 If the organising company is unable to hold the exhibition due to causes for which neither they nor the exhibitors are responsible, then the claims for stand rental payments become invalid. However, the organising company can charge the exhibitor for costs arising from work assigned by the exhibitor, unless the exhibitor is able to prove that results of the work is not of interest to him.
- 15.2 If, due to force majeure, the organising company is forced to cancel or reduce the duration of the exhibition after its commencement, then the exhibitor has no claim of repayment

16. Additional Provisions

The rental contract also includes the organisational, technical, and other regulations sent to the exhibitor before the start of the exhibition. These include among others the technical regulations, the exhibition regulations, the undertaking to obtain necessary local authority permission, GEMA musical performance rights, and trade, police and health authority requirements, and other legal requirements, governing in particular the safety of equipment. The conditions of the service provisions are taken to be agreed upon, specifying the individual services as obligatory within the context of the exhibition.

17. Data Protection

Personal data relating to our business associates will be stored and processed under the terms of sections 28 and 29 of the German Federal Data Protection Law as appropriate within the terms of the contractual relationship. You will find our official Data Protection Regulation under: www.tubs.de/metamenue/impressum-datenschutz/

The organising company or a commissioned representative will take photos and videostreams during the exhibition for documentation and PR activities (analog and digital) in accordance with Art. 6 Abs.1 Satz 1 lit. f DSGVO

18. Concluding Provisions

- 18.1 Agreements that deviate from these conditions or from the regulations must be made in writing. Facsimile signatures are acceptable.
- 18.2 Claims of the exhibitor against the organising company shall lapse 6 months after the ending of the event.
- 18.3 The mutual duties and obligations contained in and arising from this contract are subject to the legal procedures of the Federal Republic of Germany.
- 18.4 The place of performance is Berlin-Charlottenburg. This applies also to the place of jurisdiction if the exhibitor is an independent entrepreneur or legal entity under public law, or has no general place of jurisdiction in Germany.
- 18.5 Should specific provisions of these conditions of participation become ineffective, then this in no way impedes the validity of the other provisions. The ineffective provisions will be amended in order to achieve the intended goals.