

Application Form

Please complete the registration form in full and then send it by e-mail to jobwunder@tubs.de.
After receipt and verification of your registration, you will receive a confirmation of registration from TUBS GmbH by e-mail. All prices below are exclusive of the statutory value-added tax.

contact details

exhibitor	<input type="text"/>
company	<input type="text"/>
department, secretary's office	<input type="text"/>
street/P.O. box, country/city/postal code	<input type="text"/>
phone	<input type="text"/>
contact person	<input type="text"/>
sir/madam, title	<input type="text"/>
first name, last name	<input type="text"/>
phone, mobile, e-mail	<input type="text"/>
alternative billing address	<input type="text"/>
company	<input type="text"/>
contact person	<input type="text"/>
department, secretary's office	<input type="text"/>
street/P.O. box, country/city/postal code	<input type="text"/>

Booking participation for the career fair

All prices are quoted exclusive of statutory VAT.

Fair days:

- Tuesday, 28. May 2024 Wednesday, 29. May 2024 Thursday, 30. May 2024

Fair package:

*M-Fair-package: up to 49 employees, annual total assets or annual sales of max. 10 million €.
S-Fair-package: up to 49 employees, annual total assets or annual sales of max. 10 million €, founded max. 4 years ago

L-Fair package - 3.520 € net per day

- exhibition booth 8m² (4x2 m) incl. 1x bar table, 3x bar stools, 1x power connection (3-socket), Internet connection via LAN (adapter may be necessary)
- digital company profile
 - incl. individual job ads (max. 25 pcs.), company description, pictures, videos, appointment management for digital and on-site appointments, active sourcing tool, contact via 1:1 chat/ video or voice call
- 3 recruiters on site + 3 recruiters with access to the online profile
- catering on site for 3 people

M-Fair package for micro and small companies* - 1.760 € net per day

- exhibition booth 4m² (1,5x2,7 m) incl. 1x bar table, 2x bar stools, 1x power connection (3-socket), Internet connection via LAN (adapter may be necessary)
- digital company profile
 - incl. individual job ads (max. 15 pcs.), company description, pictures, videos, appointment management for digital and on-site appointments, active sourcing tool, contact via 1:1 chat/ video or voice call
- 2 recruiters on site + 2 recruiters with access to the online profile
- catering on site for 2 people

S-Fair package for Startups* - 850 € net per day

- exhibition booth 4m² (1,5x2,7 m) incl. 1x bar table, 2x bar stools, 1x power connection (3-socket), Internet connection via LAN (adapter may be necessary)
- digital company profile
 - incl. individual job ads (max. 10 pcs.), company description, pictures, videos, appointment management for digital and on-site appointments, active sourcing tool, contact via 1:1 chat/ video or voice call
- 2 recruiters on site with access to the online profile
- catering on site for 2 people

If you book two or more career fair days, you will receive a discount of 5 % on the respective career fair package (excl. additional services).

contact person:

TUBS GmbH, jobwunder-Team
Tel.: 49 (0) 30 44 72 02 50
jobwunder@tubs.de

TUBS GmbH TU Berlin ScienceMarketing
Hardenbergstraße 16-18, HBS 1, 10623 Berlin
jobwunder@tubs.de
www.jobwunder-karrieremesse.de

Additional booking options

Options	Price	Quantity
Co-exhibitor/s per day Fee per exhibiting company (including subsidiary companies) on its own stand digital company profile incl. individual job ads (max. 25 pcs.), company description, pictures, videos 1 recruiter on site incl. catering	485 €	
additional job advertisement on event platform from end of May until end of June 2023 & in printed form on site at the jobWALL	105 €	
additional contact person on site incl. catering	140 €	
digital (access to online tools)	110 €	

Speakers' Corner: 400 €

20-minute live company presentation. Present the participants the career prospects your company has to offer. The presentations will be recorded and will be available for 4 weeks after the event closed. Your presentations will be announced in the event programme. Only possible on the day of your participation.

Link of your career website on jobwunder-website: 160 €

On the main website www.jobwunder-karrieremesse.de we list all participating companies. Here, we can link directly to your career website or to another link of your choice.

Please enter your preferred URL:

Would you like to have additional furniture to equip your booth area?

Feel free to contact us via jobwunder@tubs.de.

- The special and general conditions of participation** (see appendix) for jobwunder – Die Karrieremesse are available to us and are recognised by us. With this registration we agree to the terms and conditions of TUBS GmbH. Place of performance and jurisdiction for all mutual obligations is Berlin-Charlottenburg. This shall also apply to claims arising from cheques or bills of exchange.

- I hereby book** the selected individual modules and acknowledge that the registration is legally valid by sending the registration form by e-mail even without a signature.

Please email your completed registration form **to jobwunder@tubs.de**.

The booking options selected during registration are binding, and will be invoiced accordingly.

1. Organiser

The organizer of the hybrid career fair is TUBS GmbH TU Berlin ScienceMarketing.

2. Location

Technische Universität Berlin
Straße des 17. Juni 135
10623 Berlin
Event platform "jobwunderPORTAL"

3. Event

May 28-30, 2023, daily 11:00 a.m. - 5:00 p.m.

4. Participation fee

The participation fee results from the sum of the above and selected booking options (page 2-4).

5. services

With the payment of the participation fee, the following services will be provided by TUBS GmbH or its authorized representatives:

Company specific services

- Booth space and booth construction
- Functional booth equipment according to the size of the respective booth space by standing tables and bar stools, electrical connection including power consumption
- Setting up of the web presence
 - »www.jobwunder-karrieremesse.de«
- Setup of the event platform
 - »jobwunderPORTAL« including job portal
 - Allocation of access authorizations for the use of the event platform for registered exhibitors
- Continuous technical and organizational support of all exhibitors and participants before/during/after the hybrid career fair and guarantee of IT support as well as comprehensive support of the on-boarding process for all participants
- Organization of the supporting program
- Promotion of the hybrid career fair
- Set-up of an information booth (including support)
- Booth cleaning (without exhibits)
- General guarding and security service (night watch, fire watch, security staff)

6. Extended specific terms and conditions of business and use by third party authorized representatives

In addition to the terms and conditions of TUBS GmbH, the terms and conditions of use of the online service of Graduateland ApS also apply, which can be viewed at: <https://graduateland.com/de/terms/user/privacy-policy/page> and <https://graduateland.com/de/terms/user/page>.

7. General information

A waiver of individual specific or general services does not constitute a claim for a reduction of the participation fee.

All rights of use and access are only available to the exhibitor for the duration of the event/exhibition. The exhibitor is liable for any damage.

Additional equipment and services beyond those listed in item 5 will be offered individually on request and charged separately.

8. Terms of payment

Upon admission, the participant will receive an invoice for the total amount. The total participation amount is to be transferred to one of the specified accounts immediately after the invoice is issued - with reference to the event.

Place of performance and jurisdiction is Berlin-Charlottenburg.

TUBS GmbH
TU Berlin ScienceMarketing
October 2023

Special conditions of participation

for participation in "jobwunder - Die Karrieremesse" at the TU Berlin from 28-30.05.2024

1. Organizer

The organiser is the TUBS GmbH TU Berlin ScienceMarketing.

2. Performance

The TUBS GmbH TU Berlin ScienceMarketing has been trusted with the organisation of the career fair jobwunder.

3. Locations and Dates

See text under Special Conditions

4. Registration

4.1 To register for the exhibition, the registration form must be completed and returned. The submission of the registration represents an irrevocable offer of a contract to the organising company, which is binding for the exhibitor until the start of the exhibition. Receipt of the registration will be confirmed by the organising company.

4.2 The elements of the contract are:

- a) The completed application form
- b) Stand confirmation
- c) The conditions of participation

4.3 With the signature of the stand confirmation, the exhibitor acknowledges the binding nature of the conditions of participation. The exhibitor shall ensure that all personnel working at the exhibition are made aware of full provisions of the contract.

5. Conclusion of Contract

5.1 The contract between the organising company and the exhibitor is concluded with the stand confirmation.

5.2 The organising company is entitled to exclude individual exhibitors from participation for justifiable reasons, and in particular if there is a shortage of space. The right of exclusion also applies by analogy for the goods that are exhibited.

5.3 If the contents of the stand confirmation document diverges from the details of the registration application of the exhibitor, then the contract shall come into force with the provisions of the stand confirmation unless the exhibitor lodges written protest within two weeks.

6. Stand Allocation

6.1 The organising company will allocate the stands on the basis of the structure of the exhibition and the spaces available. Special wishes will be taken into account as far as possible.

6.2 The exhibitor must reckon with the position of other stands changing between the registration time and the start of the exhibition. This does not constitute grounds for compensation for either party.

7. Co-Exhibitors

7.1 The use of the stand area by an additional enterprise requires special registration by the exhibitor and approval by the organising company. These conditions of participation shall also apply for coexhibitors where applicable. The exhibitor shall ensure that the co-exhibitor is aware of the conditions of participation and any additional regulations.

7.2 If the exhibitor does not register co-exhibitors or companies that are additionally represented, or if the details included in the registration are incomplete or inaccurate, then the organising company is entitled to determine participation fees payable as if registration had been correct.

7.3 If several exhibitors wish to share a stand, then in the registration they shall nominate and empower one of the exhibitors to act as their representative in all negotiations with the organising company. The exhibitor thus empowered shall bear responsibility for any liabilities of the empowering exhibitors in addition to personal liabilities. The participating exhibitors shall be liable to the organising company as joint and several debtors.

8. Exhibit Goods

8.1 Only the agreed goods shall be exhibited, and these may only be removed from their place after prior agreement with organising company. Exhibits may only be exchanged after written agreement has been reached with the organising company an hour before start of the daily opening times or an hour after closure.

8.2 The organising company can demand that exhibition goods be removed if these were not included in the agreement for hiring the stand, or if the goods prove to be disturbing or dangerous, or incompatible with the goals of the event. If this demand is not met then the organising company is entitled to remove the exhibited goods with the help of the courts with the costs to be borne by the exhibitor.

8.3 Direct sales at the stand are only possible if prior permission has been granted. The prices of goods on sale must be clearly displayed. In particular, the exhibitor shall obtain the relevant authorisations from the responsible local trade and health authorities, and observe their requirements.

8.4 Copyright and any other trade rights relating to the exhibited items shall be ensured by the exhibitor.

9. Stand Construction and Design

9.1 Stand construction, stand design and stand safety are responsibility of the organising company.

9.2 Throughout the exhibition during the official opening hours the stand shall be suitably presented with exhibits in place and qualified personnel on hand.

10. Participation Charges See text under Special Conditions

11. Value-Added Tax (VAT) All prices are quoted net, and value-added will be payable at the valid rate where appropriate.

12. Conditions of Payment

12.1 On receipt of the confirmation of registration a payment is due of 100 % of the participation charges.

12.2 An invoice covering all additional costs will be drawn up after conclusion of the event, and payment is due immediately on receipt.

12.3 It is not permitted to transfer obligation towards the organising company. It is only permissible to offset obligations against counter-demands if these are non-controversial, or have been established in a court of law.

12.4 Any objection against an invoice can only be taken into consideration if it is made in writing to the organising company within 14 days after submission of the invoice.

13. Liability, Insurance

The organising company is free from all liability without fault regarding initial shortcomings of the rented object (warranty liability). The organising company accepts liability without limit for all willful damages and gross negligence regarding key contractual obligations. Otherwise the organising company is free from liability for damages resulting from only slight degree of negligence on the part of either the organising company itself or of its vicarious agents. The exhibitor is liable in accordance with general rules. We recommend that the exhibitor takes out insurance to cover such liabilities.

14. Withdrawal

14.1 Cancellation conditions

From the submission of the registration

up to **8 weeks** before the event: **25%**

up to **4 weeks** before the event: **50%**

less than **4 weeks** before the event: **100%**

of the calculated participation fee.

14.2 The organising company is entitled to withdraw if:

a) The rental payments have not been received in full by the deadlines specified in the conditions of participation and the exhibitor has failed to pay within the specified period after receiving a reminder.

b) The stand has not visibly been occupied in good time, that is at least 2 hours before the official opening.

c) The exhibitor breaches the exhibition rules and continues to do so after being reprimanded.

d) The preconditions for the acceptance of a registered exhibitor no longer exist in that person, or if the organising company become aware at some later date of reasons which if known in good time would have justified the refusal of an application to take part. This applies in particular to petitioning for bankruptcy, steps to avoid such a petition, or insolvency. In any such event the exhibitor shall immediately notify the organising company. In the above-mentioned cases the organising company is entitled to compensation. Subsection 14.1 shall apply by analogy.

15. Reservations

15.1 If the organising company is unable to hold the exhibition due to causes for which neither they nor the exhibitors are responsible, then the claims for stand rental payments become invalid. However, the organising company can charge the exhibitor for costs arising from work assigned by the exhibitor, unless the exhibitor is able to prove that results of the work is not of interest to him.

15.2 If, due to force majeure, the organising company is forced to cancel or reduce the duration of the exhibition after its commencement, then the exhibitor has no claim of repayment.

16. Additional Provisions

The rental contract also includes the organisational, technical, and other regulations sent to the exhibitor before the start of the exhibition. These include among others the technical regulations, the exhibition regulations, the undertaking to obtain necessary local authority permission, GEMA musical performance rights, and trade, police and health authority requirements, and other legal requirements, governing in particular the safety of equipment. The conditions of the service provisions are taken to be agreed upon, specifying the individual services as obligatory within the context of the exhibition.

17. Data Protection

Personal data relating to our business associates will be stored and processed under the terms of sections 28 and 29 of the German Federal Data Protection Law as appropriate within the terms of the contractual relationship. You will find our official Data Protection Regulation under: <https://jobwunder-karrieremesse.de/impressum-datenschutz/> The organising company or a commissioned representative will take photos and videostreams during the exhibition for documentation and PR activities (analog and digital) in accordance with Art. 6 Abs.1 Satz 1 lit. f DSGVO

18. Concluding Provisions

18.1 Agreements that deviate from these conditions or from the regulations must be made in writing. Facsimile signatures are acceptable.

18.2 Claims of the exhibitor against the organising company shall lapse 6 months after ending of the event.

18.3 The mutual duties and obligations contained in and arising from this contract are subject to the legal procedures of the Federal Republic of Germany.

18.4 The place of performance is Berlin-Charlottenburg. This applies also to the place of jurisdiction if the exhibitor is an independent entrepreneur or legal entity under public law, or has no general place of jurisdiction in Germany.

18.5 Should specific provisions of these conditions of participation become ineffective, then this in no way impedes the validity of the other provisions. The ineffective provisions will be amended in order to achieve the intended goals.